

The Development Studies Association

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Notice of Annual General Meeting: 17:30-19:00, Mon 7th Sept 2015, University of Bath

The 2015 AGM of the Development Studies Association of the UK and Ireland will be held during the annual conference at the University of Bath.

Agenda

1. Apologies for Absence
2. Minutes of the 2014 AGM meeting, Institute of Education
(Copies available on DSA website; some photocopies available at the AGM)
3. Matters arising from the Minutes
4. Annual Trustees Report year end January 2015
5. President's Report
6. Election Hustings and Appointment of Tellers – Council Members
(Call for nominations on DSA website)
7. Change to the DSA Constitution (see below)
8. Changes to membership categories and rates – recommendations from Council
(see below)
9. Appointment of the Independent Financial Examiner

Elections for Officers will take place at the AGM. Elections for Council members will be by secret ballot after the AGM. Voting slips will be available for paid-up members of the DSA only from Conference Reception and after completion they should be deposited in the ballot box provided at Reception. Voting will take place at an appointed time during the Conference and voting slips will be counted by two tellers appointed at the AGM. The result of the election will be announced during the final session of the conference.

If the number of candidates for election to Council is the same as, or fewer than the number of vacancies there will be no need for an election.

Agenda Item 7: Proposal for amendment to the DSA constitution

Following the change in administrative support to the DSA, the DSA no longer has an Executive Director. As this position is referred to in the Constitution, it is recommended that reference to this position is removed from the Constitution. This will require the following changes to be made to the Constitution:

Paragraph 4.1: Change DSA Executive Director to DSA Administrator.

Paragraph 6.2: Change Executive Director to Administrator.

Agenda Item 8: Changes to membership categories and rates – recommendations from Council

At the DSA AGM in November 2014 changes were made to membership categories and rates, increasing all institutional and individual membership rates and bringing in a new institutional membership category of Premium Institutional Membership. The purpose of these recommended changes to membership for consideration at the AGM 2015 is to:

- a. Reduce the number of membership categories for greater clarity, simplified application process and increased administrative efficiency.
- b. Reduce the student rate to £20.
- c. Re-establish the small institutional membership category to avoid excluding those smaller bodies who would be unable to afford the higher fee rate. The course and research directories are to be reviewed as part of a larger review and revision of the DSA website.
- d. Adopt fixed-year membership in line with the DSA financial year (Feb-Jan), simplifying budgeting and facilitating renewals.

The recommendations are as follows:

1. Remove reference to UK in membership categories. While the majority of members and conference delegates reside in the UK, by no means all do.
2. Have two concessionary rates: 1) for retired, unwaged and nationals resident in LDCs (see list), £30; 2) students, £20.
3. Have two institution rates: small (less than £500k annual turnover or 3 FTE academics working on development studies): £350 and large: £750.
4. The institution benefit of enabling staff members to attend the Annual Conference as non-individual members (conference registration fee still applies) will apply as follows:
 - Up to two for small institutions
 - Up to four for large institutions
 - Up to six for institutions with Premium Membership
5. Access to the course and research directories will be available to all institutional members, though these will be reviewed as part of a larger review and revision of the DSA website in 2016.
6. Remove the following categories: conference bursary membership, DSA Ireland (concessionary, individual and student), advertiser, associate institutional membership, publisher)
7. Move to a fixed membership year of Feb-Jan
8. Member and non-member rates will be offered for attending conferences.

Proposed DSA membership categories and rates

Membership category	Rate
Individual	£60
Concessionary individual (national and resident in country listed in the DAC list of ODA recipients, unwaged and retired)	£30
Student	£20
Institution: small (less than £500k annual turnover or 3 FTE academics working on development studies)	£350
Institution: large (more than £500k annual turnover and 3 FTE academics working on development studies)	£750
Premium institutional membership	
Level 1 (turnover <£2,500,000):	£1,500
Level 2 (turnover £2,500,000– £10,000,000):	£3,000
Level 3 (turnover >£10,000,000):	£4,000