

Report of the Trustees and
Unaudited Financial Statements for the Year Ended
31 January 2013
for
Development Studies Association

Sterling Partners Limited
Chartered Accountants
Chartered Tax Advisors
2nd Floor, Grove House
774-780 Wilmslow Road
Didsbury
Manchester
Greater Manchester
M20 2DR

Development Studies Association

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for the Year Ended 31 January 2013**

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Development Studies Association

Report of the Trustees **for the Year Ended 31 January 2013**

The trustees present their report with the financial statements of the charity for the year ended 31 January 2013. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

283670

Principal address

P.O Box 108
Bideford
Devon
United Kingdom
EX39 6ZQ

Trustees

Dr A Sumner	
Professor H Johnson	- resigned 30.11.2012
Dr B Pratt	- resigned 30.11.2012
Dr J Assan	- resigned 30.11.2012
Dr M Tribe	
Dr A Fischer	
Dr V Nelson	
Professor R Munck	
Dr C Gore	
Professor G Wood	
Dr K Sen	
Dr M Tiwari	
Dr A Carter	- resigned 30.9.2012
Dr B Jones	
Professor G Mohan	
Dr R Hayman	
Dr F Nunan	
G Wall	
Dr J Devine	- appointed 30.11.2012

Independent examiner

Sterling Partners Limited
Chartered Accountants
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2nd Floor, Grove House
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Development Studies Association

Report of the Trustees **for the Year Ended 31 January 2013**

REFERENCE AND ADMINISTRATIVE DETAILS

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

VISION AND ACTIVITIES

- i. The DSA exists to nurture the intellectual tradition of development studies, to be: politically sensitive, reflective, critical, normative and multidisciplinary etc.
- ii. Core to this is the support from the DSA to institutions that teach and do research on development studies and provision of a platform for their collective voice
- iii. Because plurality and diversity is valued by us, and because change requires a broad coalition of actors, the DSA wants to engage with a wider ecosystem of research, practice and policy in international development
- iv. We recognise that aid is neither necessary nor sufficient for development but that it accelerates development under the right conditions and that given our wide knowledge of development-and because we want to see our work lead to change - we have an important role to play in supporting aid to promote 'good change '
- v. We are committed to being inclusive as an Association but, on occasion, will not admit to membership institutions or organisations that do not support our purpose
- vi. The DSA is committed to maintaining the highest possible standards and quality in all of its activities

Within these objectives DSA activities centre around three pillars:

1. To mobilise the UK and Ireland's collective capacity and knowledge on development to accelerate development
2. The nurturing of the next generation of development professionals
3. To invest in the infrastructure necessary for world-leading development studies

MANAGEMENT OF THE DSA

This financial year saw the end of the DFID Contract with the New Ideas Initiative being the final activity. The implications for this are that Conferences will now need to be self funding. A decision was taken to raise the fee level for the Conferences to reflect the real cost of organising these large events.

Council was rationalised and became a smaller body working according to mandated sub-committees who were tasked with overseeing specific activities and then reporting to Council at the twice yearly Council meetings.

OBJECTIVES AND ACTIVITIES

Activities for the year 2012 - 2013

Within the three main areas, the DSA achieved the following during the Financial Year 2012-2013:

Development Studies Association

Report of the Trustees **for the Year Ended 31 January 2013**

OBJECTIVES AND ACTIVITIES

Mobilising Collective Capacity

The 2012 Annual Conference was held at the Institute of Education, London in November. After the large Conference in 2011, and the policy of the DSA to alternate between a residential conference one year and a one day, more policy and practice focused event, the following year, this Conference was a one day event. It was however, a rich and full programme that was very well received with many declaring that it was the best DSA Conference they had attended in many years. Key statistics from the Conference are as follows:

Participants:	360	Number of Papers/Presentations:	79
Plenary Sessions:	2	Number of workstreams:	11
Panels and Study Groups:	28	Exhibitors:	22

Planning for Conference 2013 began in November 2012 and after the success of the 2012 Conference, it was decided again to have an open call for papers rather than to set a specific theme. Due to funding constraints, it was decided by Council that the 2013 Conference would also be a one day event and the University of Birmingham offered to host.

It was also agreed to hold a joint Conference with the Social Policy Association at the University of Bath in the Spring of 2013. Plans for this commenced in December 2012.

The DSA Bulletin is sent out monthly by email and reaches nearly 10,000 named individuals. It is estimated that the readership of this is at least double as many cascade through their organisations. The Bulletin performs an important service, much appreciated by members and the sector as a whole, to allow members to publicise events, publications, jobs and other news of interest to the sector. It is compiled of contributions from members and continues to attract interest as a means of others to reach the development sector worldwide.

Study Group activity has remained high. A number of Study Groups convened panels at the 2012 Conference :

- Rising Powers (new Study Group)
- NGOs and Development
- Business and Development
- Multidimensional Poverty and Poverty Dynamics
- Migration and Development
- DSA Ireland

Study Groups also convened meetings during 2012/13 as follows:

- NGOs and Development (May 2012 - New Ideas Initiative; Nov 2012)
- Ageing and Development (November 2012)
- Development Ethics (September 2012)
- DSA Scotland (September 2012 and January 2013)
- DSA Ireland (September 2012)

DSA Ireland secured funding from Irish Aid and moved towards becoming a semi-autonomous national group in their own right. Modalities of interaction and reciprocity between DSA UK and DSA Ireland were discussed and will continue to be refined during the next financial year.

NAME	Project Title	Lead Researcher
University College London, Centre for International Health and Development	Learning from stakeholders for health equity	Dr. Houweling
Institute of Development Studies (IDS)	Non-communicable diseases and the future of development	Dr. Hayley MacGregor

Development Studies Association

Report of the Trustees for the Year Ended 31 January 2013

OBJECTIVES AND ACTIVITIES

International NGO Training and Research Centre (INTRAC)	Cracking Collaboration: a new look at partnerships in international development research	Dr. Rachel Hayman
Royal Holloway, University of London Said Business School, University of Oxford	New economics of development: critical engagements with the bottom of the pyramid Workshop on speculations in slums of the developing world	Professor Vandana Desai Dr Catherine Dolan
School of Environment and Development, University of Manchester	Securitisation and development: the military as new development actors	Professor Uma Kothari
Trinity College Dublin	Inaugural Partnership Forum for the establishment of the African Regional Chapter of Development Studies Association (DSA-A)	Dr Joseph Assan

Nurturing the Next Generation

The 2012 Conference provided networking opportunities for the 20 student volunteers assisting with the Conference organisation plus the chance to network with key individuals speaking at the Conference.

The DSA supported the following activities for students:

- A one day workshop aimed at PhD Students and convened by the University of East Anglia "Epistemological Issues in International Development"
- A student led conference at University of East London in November 2012
- A Postgraduate student conference: "Critical Debates With(in) Development: Power, Resilience and Change", IDS and School of Global Studies, University of Sussex

Study Group funding is biased towards assisting research students with travel to attend Study Group meetings.

Investing in Research Infrastructure

The DSA continues to work with HEFCE and the Research Excellence Framework panel.

Work has continued on the concept of a Global Network for Development Studies. A meeting was held in November 2012, capitalising on the highly international participation at the 2012 Conference. Those attending represented key individuals in national and regional networks - Korea, the United States, South Africa, Ireland and the Asia Pacific International Studies Association.

In June 2012 DSA Africa was launched in Ghana combined with a workshop held at the University of Ghana, Legon that was funded via the New Ideas Initiative the DSA managed on behalf of DFID.

A Heads of Centres Meeting was held in March 2012, hosted by Queen Elizabeth House, University of Oxford. Issues of concern to Heads of Centres were discussed which included: Quality Assurance, Funding Opportunities, Research Impact and an update on the Higher Education Funding Council's Research Excellence Framework 2014.

The DSA joined the Academy of Social Sciences during this year as part of its objective to strengthen the reach of development studies within the social sciences. Professor Geof Wood became an Academician in 2011 and the DSA was pleased to announce that all seven of its nominations were awarded Academician status in 2012.

FINANCIAL REVIEW

Membership

Individual membership at 31st January 2013 was 726, slightly down as compared with the previous year (831). Acknowledging the continued downward trend of membership it was agreed that a concerted membership drive would be carried out in 2013-14 when the Prospectus was finalised.

Development Studies Association

Report of the Trustees for the Year Ended 31 January 2013

FINANCIAL REVIEW

Finances

Income and Expenditure started to even out this year with the finalising of the Conference 2011 accounts. Our contract with the UK Department for International Development came to an end this year with the final activity being the New Ideas Initiative mentioned above.

Turnover for the 2012-13 year decreased significantly this year as the 2011-12 turnover was inflated due to the high volume of registrations and grant income provided by DFID for the 2011 joint Conference with EADI. Figures for 2012-13

- Total income for the year ending January 2013 was £181,683
- Total expenditure for the year ending January 2013 was £151,466
- This leaves a surplus of £26,880

Administration

Findings Research continued to administer the DSA Secretariat, as agreed at the Council meeting in March (?) 2012.

Communications

2012/2013 saw a continuation of consolidating the DSA's links with the Guardian. They transmitted their November 2012 Podcast from the 2012 Conference with participation of Guardian staff members at the Conference. Rhiannon Rees continues to maintain the website, social networking and other outreach activities. The website continues to attract interest and during 2012-13:

- There was a 64% increase in new visitors to the site
 - There was a 32% increase in visits from Asia and 20% increase from Africa
 - Study groups accounted for 5% of total page views
 - The DSA has around 1000 followers on its social media sites of Facebook and Twitter (289 on Facebook and 702 on Twitter)
- These have increased significantly during 2012

The Bulletin, as mentioned above, continues to be a key source of communication for the sector. As we do not limit the readership to membership, this is very much regarded as a global public good for the sector.

AIMS FOR THE COMING YEAR (2013-14)

Recognising the downward trend of membership, a concerted membership drive will be carried out, which will include scoping courses throughout the UK that have a development related element. This will hopefully broaden and diversify membership with the aim of bringing in members from those areas of work that affect development but who might not consider themselves 'development' academics or workers.

Diversify outreach with other Associations. The planned DSA / Social Policy Association Symposium is one confirmed event and the DSA plans to hold more discussions with Bond and other networking events that bring together practitioners and academics, as part of the Impact Agenda for research.

Hold the Annual Conference at the University of Birmingham in November 2013

Continue to support the Study Groups in their work

Continue to support student led and student focused activities where possible

Continue on with the Internationalisation work, encouraging countries to initiate their own networks.

Development Studies Association

Report of the Trustees
for the Year Ended 31 January 2013

ON BEHALF OF THE BOARD :

.....
Trustee

Date:

**Independent Examiner's Report to the Trustees of
Development Studies Association**

I report on the accounts for the year ended 31 January 2013 set out on pages eight to twelve.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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Date:

Development Studies Association

Statement of Financial Activities
for the Year Ended 31 January 2013

	Notes	Unrestricted funds £	Restricted funds £	2013 Total funds £	2012 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Investment income	2	165	-	165	166
Incoming resources from charitable activities					
Promotion of development research		104,814	76,659	181,473	499,068
Total incoming resources		104,979	76,659	181,638	499,234
RESOURCES EXPENDED					
Charitable activities					
Promotion of development research		68,782	83,576	152,358	492,673
Governance costs		2,400	-	2,400	12,817
Total resources expended		71,182	83,576	154,758	505,490
NET INCOMING/(OUTGOING) RESOURCES		33,797	(6,917)	26,880	(6,256)
RECONCILIATION OF FUNDS					
Total funds brought forward		64,389	187	64,576	70,832
TOTAL FUNDS CARRIED FORWARD		98,186	(6,730)	91,456	64,576

The notes form part of these financial statements

Development Studies Association

Balance Sheet

At 31 January 2013

	Notes	Unrestricted funds £	Restricted funds £	2013 Total funds £	2012 Total funds £
FIXED ASSETS					
Tangible assets	4	-	-	-	238
CURRENT ASSETS					
Debtors	5	1,285	-	1,285	40,460
Cash at bank	6	108,354	3,863	112,217	97,094
		<u>109,639</u>	<u>3,863</u>	<u>113,502</u>	<u>137,554</u>
CREDITORS					
Amounts falling due within one year	7	(11,453)	(10,593)	(22,046)	(73,216)
		<u>98,186</u>	<u>(6,730)</u>	<u>91,456</u>	<u>64,338</u>
NET CURRENT ASSETS/(LIABILITIES)					
		<u>98,186</u>	<u>(6,730)</u>	<u>91,456</u>	<u>64,338</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>98,186</u>	<u>(6,730)</u>	<u>91,456</u>	<u>64,576</u>
NET ASSETS/(LIABILITIES)		<u>98,186</u>	<u>(6,730)</u>	<u>91,456</u>	<u>64,576</u>
FUNDS	8				
Unrestricted funds				98,186	64,389
Restricted funds				(6,730)	187
TOTAL FUNDS				<u>91,456</u>	<u>64,576</u>

The financial statements were approved by the Board of Trustees on and were signed on its behalf by:

.....
Trustee

The notes form part of these financial statements

Development Studies Association

Notes to the Financial Statements for the Year Ended 31 January 2013

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - 33% on cost

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	2013	2012
	£	£
Interest received	165	166
	<u>165</u>	<u>166</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 January 2013 nor for the year ended 31 January 2012.

Trustees' expenses

Trustees expenses of £1,710 (2012: £4,205) were paid during the year.

Development Studies Association

**Notes to the Financial Statements - continued
for the Year Ended 31 January 2013**

4. TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
At 1 February 2012 and 31 January 2013	715
DEPRECIATION	
At 1 February 2012	477
Charge for year	238
At 31 January 2013	715
NET BOOK VALUE	
At 31 January 2013	-
At 31 January 2012	238

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2013 £	2012 £
Trade debtors	1,285	40,460

6. CASH AT BANK

	General fund £	New Ideas £	2013 Total funds £	2012 Total funds £
Cash at bank and in hand	108,354	3,863	112,217	97,094

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2013 £	2012 £
Funds with overdrawn bank balances	10,428	4,444
Trade creditors	2,111	904
Credit card	195	-
Accruals and deferred income	9,312	67,868
	22,046	73,216

8. MOVEMENT IN FUNDS

Each of the below funds has arisen due to the donors specifying that the funds donated have to be spent on the specific projects.

Development Studies Association

Notes to the Financial Statements - continued for the Year Ended 31 January 2013

8. MOVEMENT IN FUNDS - continued

Restrictions are imposed through contracts which are signed at the beginning of each project.

The Conference 2011 fund and Welsh Assembly fund had negative restricted funds carried forward, however there are sufficient unrestricted reserves to cover the shortfall. During the year a transfer of £1,599 (2012: £Nil) was made from the restricted Conference 2010 fund to the restricted Conference 2011 fund.

9. FUNDS

Project	Funds brought forward £	Income £	Expenditure £	Transfer between funds £	Funds carried forward £
RESTRICTED FUNDS					
Welsh Assembly	(1,200)	-	-	-	(1,200)
Conference 2010	1,599	-	-	(1,599)	-
Conference 2011	-	3,100	14,092	1,599	(9,393)
New Ideas	(212)	73,559	69,484	-	3,863
	<u>187</u>	<u>76,659</u>	<u>83,576</u>	<u>-</u>	<u>(6,730)</u>
UNRESTRICTED FUNDS					
General fund	64,389	104,979	71,182	-	98,186
	<u>64,389</u>	<u>104,979</u>	<u>71,182</u>	<u>-</u>	<u>98,186</u>
TOTAL FUNDS	<u>64,576</u>	<u>181,638</u>	<u>154,758</u>	<u>-</u>	<u>91,456</u>

Development Studies Association

Detailed Statement of Financial Activities
for the Year Ended 31 January 2013

	2013 £	2012 £
INCOMING RESOURCES		
Investment income		
Interest received	165	166
Incoming resources from charitable activities		
Subscriptions	21,850	15,233
Web advertising	265	35
Conference and exhibitions	159,358	483,800
	<hr/>	<hr/>
	181,473	499,068
	<hr/>	<hr/>
Total incoming resources	181,638	499,234
 RESOURCES EXPENDED		
Charitable activities		
Affiliations	452	828
Conference	46,236	437,546
Administration	31,650	31,650
Welsh assembly	-	2,103
Study groups	1,165	3,373
Web maintenance	3,961	4,791
Stationery, print and postage	273	403
Council expenses	1,710	4,205
Marketing	584	639
Other travel/fees	704	1,428
Miscellaneous	-	200
Bank and credit charges	792	583
Telephone	467	624
Book-keeping	1,650	650
Depreciation of computer equipment	238	238
Bad debts	100	-
New Ideas grants to individuals	61,484	3,412
	<hr/>	<hr/>
	151,466	492,673
 Governance costs		
Independent examiner	2,400	5,340
Evaluation fees	-	7,477
	<hr/>	<hr/>
	2,400	12,817
 Support costs		

This page does not form part of the statutory financial statements

Development Studies Association

Detailed Statement of Financial Activities
for the Year Ended 31 January 2013

	2013 £	2012 £
Management		
Bank and credit charges	892	-
Total resources expended	<u>154,758</u>	<u>505,490</u>
Net income/(expenditure)	<u>26,880</u>	<u>(6,256)</u>

This page does not form part of the statutory financial statements